School stamp only Date received **Staff initials**

Brentwood Diocese Catholic Schools Supplementary Information Form (SIF) for reception places at Barking and Dagenham Primary Schools September 2018 entry

Why you must fill in this form
If you want to apply for a place at one of our Catholic schools (under the faith criterion) you need to fill in this supplementary information form (SIF) as well as the common application form (CAF) provided by the borough you live in. We set out our admission criteria for all Catholic schools on pages xxx to xxx of 'Starting school full time in 2018' admission booklet. If we discover that we have offered a place based on false information, we will withdraw the place.

What you need to do

1. You must fill in and return the common application form (CAF) to the borough or council you live in before 15 January 2018. If you live in Barking and Dagenham, send your CAF in one of the following ways. If you post your form, it is your responsibility to make sure you pay the correct postage charge, as we cannot accept any responsibility for underpaid packages.

Apply online	**Hand it in at our one-stop shop**	**By post**
www.lbbd.gov.uk/admissions	Dagenham Library 1 Church Elm Lane, Dagenham Essex, RM10 9QS	School Admissions Team Roycraft House, 15 Linton Road, Barking, Essex, IG11 8HE

2. You must fill in and return one SIF form for each child, for each of the Catholic primary schools you list on your CAF. Send your SIF to the relevant schools by **15 January 2018** together with the original documents listed on the next page. **Our school cannot offer your child a place if you do not provide all the forms and documents we and the admissions team need.**
3. If you are a practising Catholic, you must also fill in a **diocesan priest reference form** which you can only get from one of the borough's Catholic schools. You must fill in and sign Part A and take it to the priest at the church where you normally worship in time for him to add his reference in Part B and return to the school by 15 January 2018.

Name of school you are applying to:

Child's legal first name:

Child's legal last name:

Date of birth: Day Month Year

Sex: Male Female

Local authority or borough you live in:

Home address and postcode:

Home phone number:

Mobile phone number:

Your email address:

Parent's or carer's full name:

Has your child been baptised? Yes No

If yes, please say where and when your child was baptised:

What is your child's religion or denomination (for example, Catholic)?

Please turn over.

Is your child a baptised Catholic? Yes No

I confirm that the child lives in the parish of:

Give the name of the parish where you worship, if different:

Which of our admission criteria do you think applies to your child (listed on page xx)? Number

If you are a practising Catholic, which priest did you give your diocesan priest's reference form to?

Name of priest:

Which parish are they from?

When did you give the form to the priest? Day Month Year

If you already have other children currently at this school, please give us their details below.
Continue on a separate sheet if necessary.

	Name	Date of birth
Child 1		
Child 2		
Child 3		
Child 4		

Your signature: **Date:**

Documents we need, as listed in the 'Starting school full time in 2018' booklet.

You should return this form to each Catholic school listed on your CAF by 15 January 2018 together with the documents below. We must see original documents with this form, not copies, but **also** bring photocopies of all these documents with you for the school to keep. **Please remember to keep your own copy of all the forms you have sent in.**

- ☐ The child's baptism certificate
- ☐ The child's birth certificate
- ☐ Proof of the child's identity and address (listed on page xxx)
- ☐ Proof of the parent's or carer's address (listed on page xxx)

Remember you will need to use one SIF form for each child for each faith school and return it to the admissions officer of the relevant Catholic primary school (address details below) with the above documents.

St Joseph's Catholic Primary School (Barking)
The Broadway, Barking,
Essex, IG11 7AR

St Joseph's Catholic Primary School (Dagenham)
Connor Road, Dagenham,
Essex, RM9 5UL

St Peter's Catholic Primary School
Goresbrook Road, Dagenham,
Essex, RM9 6UU

St Teresa's Catholic Primary School
Bowes Road, Dagenham,
Essex, RM8 2XJ

St Vincent's Catholic Primary School
Burnside Road, Dagenham,
Essex, RM8 2JN

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London Borough of Barking & Dagenham